



Alley's Oakfield Post Inspection Action Plan

January 2026

Action Plan post ISI Inspection November 2025

Parents can read ISI's full report on the Alley's Oakfield Website, alongside the school's letter adding context to the report's findings. The school worked quickly last term to address any immediate concerns and this document is intended to explain to parents the steps that have already been taken, alongside our longer-term action plan to ensure all aspects of the school's provision are outstanding.

The school's Action Plan focuses on three key areas:

1. Attendance
2. Safeguarding
3. Behaviour Management

This work is being led by our new interim Head, Alison Wright, who brings a wealth of experience, specifically around compliance and safeguarding. In addition, parents will be aware that the school has split the role of SENCO and Designated Safeguarding Lead, ensuring that extra-resource is dedicated to these vital areas. Danny Walsh is the school's new DSL and is also responsible for behaviour across the school.

Attendance

ISI found that the school had occasionally used the wrong absence codes when reporting on pupil attendance, including requests for authorised absence, and that the school had not always reported persistent absence due to illness, to the local authority.

Tenesha Buckley has been appointed as the school's attendance champion giving greater clarity and profile to a role that was previously shared across the school. A new Attendance Policy was introduced at the start of the Academic Year, and this has been updated and sent to parents along with a reminder of the requirements for requesting and notifying the school of absences and drawing parents' attention to the school's legal obligations.

Critically, all staff have received further training on which absence codes to use when registering pupils and the school is regularly auditing compliance against this. Daily checks are being completed by the school office, while Mrs Wright and the Attendance Champion complete a weekly review of the data each Friday afternoon. The specialist education law firm, Farrer & Co are providing further training to all staff on Monday 26th January, alongside a further session for those managing the Attendance Policy.

All requests for absence are now shared with the Attendance Champion who discusses these requests for absence with the Head before they are authorised. A record of all such requests is held.

The school made contact with the Local Authority during the inspection to update them on the very small number of pupils who were either persistently absent or who had been away from school during a sustained period due to recognised ill-health. Such instances are now routinely reported to the Local Authority in line with the school's policies.

Safeguarding

ISI found that in some cases the pastoral records held for certain pupils were not sufficiently comprehensive. ISI also queried how such records are stored, noting that while most records were held on the school's safeguarding system 'MyConcern', others were held in different areas of the school's secure file structure.

Danny Walsh has been appointed as the school's new DSL, and he brings with him significant safeguarding experience across a range of settings. He is supported by Mel Joel, the Designated Safeguarding Lead at Alleyn's and Governor oversight is provided by Dianne Barrett, an extremely experienced safeguarding expert who has previously served as a prep school Head herself.

All staff have received further training on the importance of logging all important safeguarding and pastoral information in MyConcern. These logs are reviewed by Mr Walsh regularly, who also meets with Mrs Wright weekly to audit any safeguarding cases.

The school has updated its practice to more clearly define how often those pupils in need of specialist support, for example those known to the local authority, might expect to receive a recorded check-in with a member of the school's pastoral team.

Mr Walsh has attended external training provided by the NSPCC to ensure the school's safeguarding record keeping is in line with best practice. Further training has also been provided to staff on how to report 'low level concerns'. Mr Walsh and Mrs Wright are Level 3 safeguarding trained, as well as having received specialist training on a range of other important safeguarding topics such as Safer Recruitment and the Prevent Duty,

The school is also being visited by an external safeguarding expert at the start of February to review its progress against this action plan, to ensure compliance in all key areas and to provide any further best possible practice guidance that might be valuable.

Behaviour Management

ISI noted that the school had recently introduced a new behaviour policy and that pupils know how to behave well. They observed some inconsistencies about how this policy was being implemented and so stated that a continued focus on behaviour management should be a 'recommended next step' for the school. Almost all schools receive such a recommended next step as part of their report, and it is not the same as a standard having been unmet.

Mrs Wright delivered INSET to all staff on her expectations around Behaviour Management at the start of this term. During this INSET, staff were reminded of the school's yellow and red card system and the processes around its effective implementations, including the reporting of behaviour concerns. The school has also updated its processes around how to respond to major incidents of concerning behaviour, including a review of its policy around sanctions.

The school is equally keen to ensure that it does all it can to promote good behaviour. All Year 6 pupils will take on a monitor role this term enhancing their sense of responsibility and allowing them to act as positive role models for young pupils. The school has also enhanced its provision on other celebratory methods such as the Head's Roll of Honour, Values Cards and Infant Superheroes. A new recognition log has also been created. The school is also talking to pupils more explicitly about the importance of good behaviour and how this links to our school values. Pupils have received an assembly on 'Anger Management' from Mrs Wright with a further review of the PSHE and assembly programme.

Next Steps

If you have any concerns or questions about the ISI report or the school's action plan, you are invited to contact Alison Wright via her PA Liz Whinder, whinderl@alleyns.org.uk Alison will then meet with parents herself or arrange a conversation with the appropriate senior leader. The school's action plan has been approved by Governors and will be reviewed by ISI who will visit the school again in the near future to assess the school's progress.