



# Alley's Junior School Policies & Procedures

## Mobile Phone Policy

Name of Policy	Mobile Phone Policy
ISSR	Part 3: Welfare, health and safety of pupils
Reviewed by	Alley's Governing Board
Author/SMT	Mrs E Olley (Junior School Deputy Head)
Date of school review	September 2025
Date of next school review	September 2026

## Policy Overview

This policy applies to all children at Alley's Junior School including those in EYFS.

### Aims:

This policy aims to:

- Offer rationale for children having a mobile phone at school
- The type of mobile phone we recommend
- How mobile phones are stored at school

### Rationale:

Children at Alley's Junior School do not need a mobile phone at any point during the school day. However, we recognise that a small minority of children (mainly in Years 3-6) travel to school unaccompanied by an adult, whether this be on the Foundation Schools Coach Service, or by active travel. We encourage these children to have a basic 'brick' phone, so they can contact home in the case of an emergency. Parents complete a "travelling to school unaccompanied form" each year where their child's mobile phone details should be recorded, and this is stored in the Office.

### Type of mobile phone:

It is our policy that children who require a mobile phone are given a basic "brick" phone and not a smartphone. **This includes smartwatches and any other "smart device"**. We believe that this will benefit children's mental health and wellbeing as well as keeping them safer on their routes to and from school.

### School procedures for storage:

On arrival at school, children are required to hand in their mobile phone to the Office, where it will be stored until the end of the day. At the end of the day, children should collect their mobile phone from the Office and put it straight into their bag. If they need to contact their parents, they must do this supervised from the Office area.

Mobile phones are not to be seen out of bags in any part of the school, even on arrival or departure, other than the Office/entrance area of the Rose Building.

Staff will confiscate any mobile phone seen out in school, except in the areas mentioned above, and hand to the Deputy Head. Parents will be expected to collect it from the Deputy Head.

**Mobile phone behaviour and bullying:**

As referenced in the School's Anti-Bullying policy: "any incidents of bullying that take place out of school, but involve our pupils, will be followed up in school, in accordance with this policy. This includes bullying via messaging services or social media, even on home devices."

**Safety:**

Children are spoken to frequently about staying safe once they have left the school premises. They are reminded to keep their phones in their school bags, and to keep them out of sight when on public transport and the school coaches.